

Training Schedule – February 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>30 9:00 am Networking/Speaker 10:30 am Guest Orientation</p> <p>1:00 – 3:00 Developing a Competitive Job Search Strategy (Davis)</p> <p>3:00 – 5:00 Special Series: Speed Reading^ (Kelly)</p>	<p>31 9:30 – 11:30 Organizing Your Job Search (Davis)</p> <p>1:00 – 3:00 Intro to Accomplishment Statements (Davis)</p>	<p>February 1 9:30 – 11:30 LinkedIn Basic (Young) *</p>	<p>February 2 9:30 – 11:30 Written Communication Skills (Korth)</p> <p>1:00 – 3:30 Effective Networking Skills (Young)</p>	<p>February 3 9:30 – 11:30 Job Circle (Bennison)</p> <p>12:00 – 2:00 EAL's & STAR's Lab (Hamersley)</p>
<p>6 9:00 am Networking/Speaker 10:30 am Guest Orientation</p> <p>3:00 – 5:00 Special Series: Speed Reading^ (Kelly)</p>	<p>7 9:30 – 11:30 Organizing Your Job Search (Davis)</p> <p>1:00 – 3:00 Intro to Accomplishment Statements (Davis)</p>	<p>8 9:30 – 11:30 Effective Interviewing Skills (Bennison)</p> <p>1:00 – 3:00 Company Research (Gillotti) †</p>	<p>9 9:30 – 11:30 Oral Communication Skills (Korth)</p> <p>1:00 – 3:00 Effective Negotiation Skills (Cannon)</p>	<p>10 9:30 – 11:30 Job Circle (Bennison)</p> <p>1:00 – 3:00 Profile/30-Second Speech Lab (Hamersley)</p>
<p>13 9:00 am Networking/Speaker 10:30 am Guest Orientation</p> <p>1:00 – 3:00 Developing a Competitive Job Search Strategy (Davis)</p> <p>3:00 – 5:00 Special Series: Speed Reading^ (Kelly)</p>	<p>14 9:30 – 11:30 Organizing Your Job Search (Davis)</p> <p>1:00 – 3:00 Intro to Accomplishment Statements (Davis)</p> <p>6:30-8:30pm Board Meeting</p>	<p>15 9:30 – 11:30 Behavioral Interview Skills (Bennison)</p> <p>1:00 – 3:00 Resume Boot Camp (Guinsler)</p>	<p>16 9:30 – 11:30 Written Communication Skills (Korth)</p> <p>1:00 – 3:30 Effective Networking Skills (Young)</p>	<p>17 9:30 – 11:30 Job Circle (Bennison)</p>
<p>20 9:00 am Networking/Speaker 10:30 am Guest Orientation</p> <p>1:00 – 3:00 Effective Interviewing Skills Lab (Powers)</p> <p>3:00 – 5:00 Special Series: Speed Reading^ (Kelly)</p>	<p>21 9:30 – 11:30 Organizing Your Job Search (Davis)</p> <p>1:00 – 3:00 Intro to Accomplishment Statements (Davis)</p>	<p>22 9:30 – 11:30 EAL's & STAR's Lab (Kelly)</p>	<p>23 9:30 – 11:30 Oral Communication Skills (Korth)</p> <p>1:00 – 3:00 Effective Negotiation Skills (Cannon)</p>	<p>24 9:30 – 11:30 Job Circle (Bennison)</p> <p>1:00 – 3:00 Profile/30-Second Speech Lab (Davis)</p>
<p>27 9:00 am Networking/Speaker 10:30 am Guest Orientation</p> <p>1:00 – 3:00 Developing a Competitive Job Search Strategy (Davis)</p> <p>3:00 – 5:00 Special Series: Speed Reading^ (Kelly)</p>	<p>28 9:30 – 11:30 Organizing Your Job Search (Davis)</p> <p>1:00 – 3:00 Intro to Accomplishment Statements (Davis)</p>	<p>29 9:30 – 11:30 How to Use Twitter & Facebook in Your Job Search (Falasca)</p> <p>1:00 – 3:00 LinkedIn Profile Review (Young) †</p>	<p>March 1 9:30 – 11:30 Written Communication Skills (Korth)</p> <p>1:00 – 3:30 Effective Networking Skills (Young)</p>	<p>March 2 9:30 – 11:30 Job Circle (Bennison)</p> <p>12:00 – 2:00 EAL's & STAR's Lab (Hamersley)</p>

Block I Classes/Labs, Block II and III Classes/Labs, Block IV Supplemental Workshops, Job Circle, 40+ Networking/Orientation

† Workshops open to the public. Cost \$15. Register in advance by calling 297-0040.

^ Non-member Cost: \$25. ^ Must be able to attend all 5 sessions. Each session builds on the previous one.

Updated 1/30/2012

Meeting Schedule—February 2012

The following committees meet weekly.

Monday

11:30 am	Training Committee
12:00 noon	Executive Committee
1:00 pm	Marketing Committee
2:00 pm	Computer Committee
4:15 pm	Grants/Fundraising Committee

Friday

1:00 pm	Membership Meeting
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Board Meeting

6:30—8:00 pm, 1 Tuesday, February 14